



VCSG UTTARAKHAND UNIVERSITY OF HORTICULTURE & FORESTRY BHARSAR, PAURI GARHWAL, UTTARAKHAND – 246123

ADVERTISEMENT NOTICE No. UUHF/Direct Recruitment-KVK /01 of 2024

Dated: 09.10.2024

The University invites applications from eligible candidates on prescribed application format for filling- up the posts of Senior Scientist cum Head, Subject Matter Specialist (SMS) and Supporting Staff in Krishi Vigyan Kendras (KVKs). Krishi Vigyan Kendra is a project fully funded by Indian Council Agricultural Research (ICAR). Following vacant posts are to be filled by direct recruitment in KVKs. The Application Format can be downloaded from University's website (www.uuhf.ac.in) along with Score Card. Duly filled Applications Form along with annexure-I (Score Card only for Senior Scientist cum Head) and annexure-II (Score Card only for Subject Matter Specialist or Equivalent) and recent passport size self-attested photograph, supporting documents (self-attested copies of degree certificates/mark sheets/ experience certificates, reprints of publications, etc.) and Application Fee of **Rs. 1200/- (Rs. 600/- for SC/ST candidates)** through Demand Draft drawn in favour of Comptroller, Uttarakhand University of Horticulture & Forestry payable at Punjab National Bank, Branch Pauri (Branch Code 1370) should reach by speed/ registered post to the **Chief Personnel Officer at following postal address:-**

Research & Extension Center of VCSG Uttarakhand University of Horticulture and Forestry, Nigam Road, Haripur, Selaqui, Dehradun – 248011, Uttarakhand latest by **11-11-2024**. Applications submitted by hand or sent by email/ fax/ courier or by any other means shall not be accepted.

Table 1: Details of the Posts

Sl. No.	Name of the Post	Pay Scale as per 7 th CPC	Number of Posts with Category
Krishi Vigyan Kendra, Bharsar			
1.	Senior Scientist cum Head	Level 13A	01 (SC)
2.	SMS/T-6 in Animal Husbandry/Veterinary Science	Level 10	01 (SC)
3.	Farm Manager/T4	Level 06	01 (SC)
4.	Programme Assistant (Computer)/T4	Level 06	01 (UR)
5.	Programme Assistant/T4	Level 06	01 (UR)
6.	Assistant	Level 06	01 (SC)
7.	Stenographer Grade-III	Level 04	01 (UR)
Krishi Vigyan Kendra, Ranichauri			
8.	Senior Scientist cum Head	Level 13A	01 (UR)
9.	SMS/ T-6 in Agronomy	Level 10	01 (OBC)
10.	Farm Manager/T4	Level 06	01 (UR)
11.	Programme Assistant (Computer)/T4	Level 06	01 (UR)
12.	Programme Assistant/T4	Level 06	01 (SC)
13.	Assistant	Level 06	01 (UR)
14.	Stenographer Grade-III	Level 04	01 (SC)

Note:

1. **Abbreviations:** SC=Scheduled Caste, OBC= Other Backward Class, UR= Unreserved. Only the domiciles of Uttarakhand State are eligible under SC/OBC categories.
2. **For Horizontal Reservation:** S.No-5 &9 are reserved for women. If no candidate is available or not found suitable against the post earmarked under the horizontal reservation, i.e. females of Uttarakhand, then the post shall be filled through suitable candidate of original category. However, in case of post remain vacant, it shall be re-advertised with horizontal reservation in the same category.
3. The posts are in KVK project funded by ICAR, and are co-terminus with the KVK project.
4. **Age Limit:** Maximum 42 year for the posts other than S.No-1 and 8 (Relaxation for reserved category candidates will be provided as per Uttarakhand Govt. rules).
5. Post of S.No. 3 to 7 and S.No. 10 to 14 are reserved for domiciles of Uttarakhand state only.

Note:

Please note that all the posts mentioned in the advertisement had also been advertised earlier vide advertisement no. UUHF/Direct Recruitment-KVK /01 of 2022 dated 03-01-2022. These posts are being re-advertised. The applicants for the above-mentioned posts, who had applied earlier, in response to advertisement no. UUHF/Direct Recruitment-KVK /01 of 2022 dated 03-01-2022 required to send their consent for consideration with updated biodata and self assessed score sheet as per format provided with this advertisement (Annexure-I for Senior Scientist Cum Head and Annexure II for Subject Matter Specialist). The candidates who had applied earlier need not to pay the prescribed fee again.

Table 2: Educational Qualifications and Professional Experience

Name of the post	Qualifications & Experience required for the post
Senior Scientist cum Head	Essential Doctoral degree in relevant subject including relevant basic Sciences with 8 years experience in the relevant subject as Scientist/Lecturer/ Extension Specialist or in an equivalent position in the pay band-3 of Rs. 15600-39100 with Grade Pay of Rs. 5400/ Rs. 6000/ Rs. 7000/ Rs. 8000 having made contribution to research/teaching/extension education as evidenced by published work/ innovations and impact.
Subject Matter Specialist (SMS)/T6- Animal Husbandry/Veterinary Science	Master's degree in Animal Husbandry/Veterinary Science or equivalent qualifications from a recognized University.
Subject Matter Specialist (SMS)/T6- Agronomy	Master's degree in Agronomy or equivalent qualifications from a recognized University.
Farm Manager/T4	Bachelor's degree in Agriculture/Horticulture or any other branch of Science/Social Science relevant to agriculture or equivalent qualification from a recognized University.
Programme Assistant (Computer)/T4	Bachelor's degree in Computer Science or equivalent qualification from a recognized University.
Programme Assistant/T4	Bachelor's degree in Agriculture/Horticulture from a recognized University.
Assistant	Bachelor's degree from a recognized University.
Stenographer Grade-III	Essential Qualification 12 th Class pass or equivalent from a recognized Board or University. Profession Efficiency The candidates will be given one dictation test in English or in Hindi at 80w.p.m. for 10 minutes. The candidates who opt to take the test in English will be required to transcribe the matter in 50 minutes on computer and the candidates who opt to take the test in Hindi will be required to transcribe the matter in 65 minutes on computer.

Selection Procedure:

The Selection procedure as prescribed in the Statutes and Service Rules of the University shall be followed. For the posts mentioned in Table-1 from S.No-1,2,8 and 9, the shortlisted candidate shall be called for personal interview. If the number of applications is large then the University may conduct written test for the posts mentioned in table 1 from S.No-1,2,8 and 9 to shortlist the candidate for personal interview. The contents of the written test will be from the concerned field/subject/discipline.

For the post mentioned in Table-1 at S.No-3,4,5,6,10,11,12 and 13, the candidates shall be called for written test and/or interview

For the post mentioned in Table-1 at S.No-7 & 14, the candidates shall be called for written test to Shortlist the candidate for shorthand test.

Written test syllabus:

S.No	Post Name	Written test Syllabus
1	Farm Manager/T4	There will be a written test of 100 marks with multiple choice objective type question, in which multiple choice objective type question will be asked from General Knowledge, General Studies, General Hindi, Agriculture, Horticulture and related subject.
2	Programme Assistant (Computer)/T4	There will be a written test of 100 marks with multiple choice objective type question, in which multiple questions related to Computer will be asked along with General Knowledge, General Studies, General Hindi multiple choice objective questions will be asked.
3	Programme Assistant/T4	There will be a written test of 100 marks with multiple choice objective type question, in which question related to General knowledge, General Studies, General Hindi and general computer knowledge will be asked.
4	Assistant	There will be a written test of 100 marks with multiple choice objective type question, in which multiple choice objective type question will be asked from General Knowledge, General Studies, General Hindi and related subject.
5	Stenographer Grade-III	There will be a written test of 100 marks with multiple choice objective type question, in which multiple questions related to Computer will be asked along with general knowledge, General Studies, General Hindi and General English. Profession Efficiency The candidates will be given one dictation test in English or in Hindi at 80w.p.m. for 10 minutes. The candidates who opt to take the test in English will be required to transcribe the matter in 50 minutes on computer and the candidates who opt to take the test in Hindi will be required to transcribe the matter in 65 minutes on computer.

Important Information for Applicants

1. The posts advertised are in KVK project funded by ICAR, and are co-terminus with the KVK project.
2. The process of recruitment and appointment on the posts advertised shall be as prescribed under the Statutes and Service Rules of the University.
3. Application Fee as prescribed should be enclosed with the Application Form. Application Forms received without the prescribed Fee shall not be entertained. Fee once paid will not be refunded in any case.
4. Applications, if not on prescribed format or incomplete or received after due date will not be considered. The University shall not be responsible for postal delay, if any.
5. Self attested photocopy of supporting documents pertaining to age, educational qualifications, employment record, caste certificate (if applicable) etc should accompany the filled-in Application Form. Original certificates should be produced at the time of interview for verification.
6. In-service candidates should send their application through proper channel. However, advance copy along with Application Fee should reach at the following postal address by the closing date:-
Chief Personnel Officer, Research & Extension Centre of VCSG Uttarakhand University of Horticulture & Forestry, Nigam Road, Haripur, Selaqui, Dehradun-248011.
7. The reservation policy of the Uttarakhand State Government shall be applicable.
8. Envelope containing application should be superscribed as “Application for the post of (Name of Post) and (Name of the KVK i.e. Tehri Garhwal or Pauri Garhwal)”.
9. No T.A./ D.A. will be paid to the candidates called for interview/ written test.
10. The prescribed essential qualifications are the minimum and mere possession of the same does not entitle candidates to be called for interview. Where the number of applications received in response to the advertisement is large and it may not be convenient or possible to interview all the candidates, the University, at its discretion, may screen the applications and shortlist the candidates on the basis of qualifications, experience, publications etc to be called for the interview. For this purpose, the University may constitute a screening committee to screen the applications to short list the candidates. For the post of SMS, the University may also hold written test, if required, to short list the candidates for interview.
11. The process of selection may include a presentation/ written test/ interview or a combination of all. A presentation of maximum 5 minutes duration related to concerned discipline for the farmers/ livestock owners may be required to be given. The written test, if given, will include subject related questions, and will be of maximum one hour duration. The written test shall not be given for the post of Senior Scientist Cum Head.
12. Canvassing in any form may lead to cancellation of candidature.
13. Qualifications/ experiences etc. shall be reckoned as on the closing date of submission of applications.
14. If at any time even after the selection and the appointment of the candidate or during the tenure of his/ her service, it is found/ detected that any document/ information submitted by the candidate is incorrect or that the candidate has concealed/ suppressed any information, then appropriate action shall be taken against him/ her as per rules which may even lead to termination of his/ her candidature/ services.
15. The University reserves the right to fill or not to fill any or all the posts advertised without giving any reasons thereof.
16. The University shall not be responsible for postal delay, if any with regard to receiving of application by post.
17. There is no provision for transfer of staff between KVKs.
18. The area of jurisdiction for any legal dispute shall be District Court at Pauri and High Court of Uttarakhand.
19. The candidates are advised to visit the University website i.e. www.uuhf.ac.in regularly for information related to recruitment of the posts advertised.

Registrar



VCSG Uttarakhand University of Horticulture & Forestry Bharsar, Pauri Garhwal

Application Format for Post of Senior Scientist Cum Head/ SMS, KVK

(Note: Please carefully go through the instructions given in the advertisement before filling up the Application Form)

Advertisement No: UUHF/Direct Recruitment-KVK/01 of 2024 Dated: 09.10.2024 Last Date of Receipt of Application Form: 11.11.2024	Registration No: (For Office use Only)	Self attested latest passport size photograph is to be pasted here
--	--	--

1. Name of the post applied for:.....
2. Location (District of KVK)
3. Category applied for:..... (SC/OBCW / URW/UR)
4. Details of payment of Application Fee:

Demand Draft Number & Date	Amount (in Rs.)	Name of the Bank Payable at	Issuing Branch's Name with Branch Code
		Punjab National Bank, Pauri (Pauri Garhwal) Branch Code: 1370	

5. Personal Details of the Applicant:

(a) Name (in capital letters)	First Name			Middle Name	Surname		
(b) Date of Birth	Day	Month	Year	Age as on closing date	Years	Month(s)	Day(s)
c) Father's Name							
d) Mother's Name							
e) State of domicile							
f) Nationality							
g) Gender	(Male/ Female/ Transgender)						
h) Religion							
i) Marital Status	(Married/ Unmarried)						
j) Permanent address							
k) Address for Correspondence							
E-mail:							
Mobile number:							
Telephone no. with STD Code							

6. Educational Qualifications (Class X onwards):

S.N.	Examination passed	Name of the Board/ University	Passing Year	% Marks/ OGPA/ CGPA	Subjects studied	Sl. No. of proof/ documents enclosed
1.	High School					
2.	Intermediate					
3.	Graduation					
4.	Post-Graduation					
5.	Ph.D					
6.	Any other					

7. Professional Experience in Chronological Order (giving current position/employment first)

Post held	Nature of Employment*	Name, & Address of the Employer/ Institution	Basic Pay/ Pay Band & AGP	Period of Employment		No. of Years/ Months	Nature of Work/ Duties	Sl. No. of proof/ documents enclosed
				from	to			
1	2	3	4	5		6	7	8

* Please mention whether Regular / Temporary/ Contract/ Other

8. Present Position

Designation	Name & Address of the Employer/ Institution	Nature of Employment*	Type of the Institution #	Present Salary			Sl No. of proof /documents Enclosed
				Pay Band	Basic Pay	AGP	

* Please mention whether Regular / Temporary/ Contract/ Other

Please mention whether Organization/ Institution/ University is a State Govt./ Central Govt./ Private etc.

9. Publications, if any (Give number only)*:

Publications	Published	Accepted/in print	Communicated
Book(s)			
Book Chapter(s)			
Research Paper(s)			
Number of research paper(s) in peer reviewed journals			
Article(s)			
Conference proceeding/ abstract(s)			

*Attach list of publications with complete citation & NAAS/ any other ratings/ letter of acceptance.

9(A). Details of Patent(s) filed/ Granted, if any

Registration/ Granting Agency	Registration/ File No./ Patent No.	Year of Filing/ Granting	Title

9(B). Awards, if any*

Name of the Award	National/ State/ University level	Year of the Award	Awarding Organization

*weightage of the Award(s) shall be decided by the Selection Committee

10. Membership of Professional Societies, if any	
11. References: Give name & address of two referees	1. 2.
12. Total number of self attested testimonials attached	
13. International exposure as Researcher/ Extension Scientist at University Level:	
14. Any other information: <i>(attach separate sheets if required)</i>	

Declaration

I Son/ Daughter/ Wife ofhereby declare that the statements and entries made in this application are true, complete and correct to the best of my knowledge and belief. If at any time even after my selection and the appointment or during the tenure of my service, it is found/ detected that any document/ information submitted by me is incorrect or that any information is concealed/ suppressed by me, then appropriate action shall be taken against me as per rules which may even lead to termination of my services.

Place:

(Signature of the applicant)

Date:

Name (in block letters)

Endorsement by the Employer (For in-service candidates)

The applicant Dr./Mr./Mrs./Ms. _____ who has submitted this application for the post of (Name of the Post) _____ has been working in this organization on the post of _____ on temporary/contract /permanent basis with effect from _____ in the pay scale of (mention present basic pay, pay band and grade pay, if applicable) _____.

Certified that no disciplinary / vigilance action is contemplated or pending against the said applicant. There is no objection to his/her application being considered by the VCSG UUHF, Bharsar. In the event of his/ her selection on the said post, he/ she shall be relieved to join on the said post in VCSG UUHF, Bharsar.

Place:

(Signature of Forwarding Officer)

Date:

Name:

Designation:

Seal:

Score Card for the post of Senior Scientist cum Head in KVK VCSG Uttarakhand University of Horticulture & Forestry, Bharsar

Name: _____ Post Applied for: _____ Category: _____

Eligibility as per ICAR minimum qualification: _____ Eligible/Not Eligible

S.No	Criteria	Marks Allocated	Overall Marks (Max.)	Score Claimed by the applicant	Score verified by Committee
1	Academic Qualification				
1.1	Academic Performance	8	15		
1.2	Position in the university	2			
1.3	Ph.D Thesis Award	2			
1.4	Post-Doctoral Fellowships and other Qualification	3			
2	Experience in Professional Field				
2.1	Essential Qualification	No Marks	10		
2.2	Experience above the prescribed qualification	4			
2.3	Trainings	5			
2.4	Team Work	1			
2.5	Leadership Attributes	No Marks			
2.6	Contribution in Research Management	No Marks			
2.7	Service in Remote areas/KVKs	No Marks			
3	Recognitions and Awards/Special Attainments				
3.1	Recognitions and Awards	3	5		
3.2	Special Attainments	2			
4	Discoveries, Inventions and Innovations		5		
5	Teaching/Research/Extension				
5.1	Major Function: Teaching/Research/Extension	20	30		
5.2	Minor Function: Teaching/Research/Extension	5			
5.3	Externally Funded Projects	5			
6	Publications				
6.1	Applicable to Scientists other than Social Scientists.				
6.1.1	Publications (Refereed Journals)	20	25		
6.1.2	Other Publications	05			
6.2	Applicable to Social Scientists and Scientists working in KVKs.				
6.2.1	Publications (Refereed Journals)	14	25		
6.2.2	Other Publications	11			
7	Institute Building/Service Functions		10		
	Grand Total	100			

Signature of the members of Screening Committee

Score Card Guidelines for the Post of Senior Scientist cum Head in KVK

Item #	Attributes/Accomplishments/Contributions/Performance Indicator and Distribution of Score/Marks
	<p>1.1 Academic Performance. Maximum 8 marks Distribution of marks for each of the academic achievements would be as follows:</p> <ul style="list-style-type: none"> • From 60% and up to 70% marks or 6 to 7 OGPA on the scale of 10 or equivalent at 10+2 and B Graduate, Master's, Ph.D. degrees. 0.5 marks each • >70% and up to 80% marks or 7 to 8 OGPA on the scale of 10 or equivalent for 10+2 and Graduate, Master's, Ph.D. degrees. 0.75 marks each • >80% marks or more than 8 OGPA on the scale of 10 or equivalent for 10+2 and Graduate, Master's, Ph.D. degrees. 1 mark each • National Talent Search Scholarship/INSPIRE or other Scholarship as defined by the Council/ASRB 1 mark • Merit Scholarship at the Graduate level 1 mark • JRF at the Master's Level/Merit scholarship in the ICAR DUs 1 mark • SRF of ICAR or JRF of CSIR/UGC at the Ph.D. level or other national level fellowships, GATE qualified 1 mark <p>P.S.: Aggregate score for attributes covered under item # 1.1 is limited to 8 marks only.</p> <p>1.2 Position in the University. Maximum 2 marks</p> <ul style="list-style-type: none"> • Grant 1 mark each for First Position/Gold Medal in the University/IITs/NITs/ Institutes of National Importance at the Graduate, Master's and Ph.D. degrees. (Except faculty/ college/ department Gold medal). Maximum 2 marks <p>1.3 Ph.D. Thesis Award. Maximum 2 marks</p> <ul style="list-style-type: none"> • Grant 2 marks for the ICAR-Jawaharlal Nehru Award for P.G. Outstanding Doctoral Thesis. • Grant 1 mark for the Best Doctoral Thesis Award given by National/International level Academic Bodies/ Institutions /Universities. Maximum 2 marks (item # 1.3) <p>1.4 Post-Doctoral Fellowships and other Qualifications. Maximum 3 marks</p> <ul style="list-style-type: none"> • Grant 3 marks for each Fellowships, which are competitive and are awarded by International Institutions, like Fulbright/Humboldt/DAAD/FAO/CGIAR/EU/Overseas Universities. • Grant marks as explained below for each Fellowships awarded by National Institutions like DBT/ DST/ Boyscast/ CSIR/ ICAR/ UGC/MHRD/ INSA: <ul style="list-style-type: none"> o 1.5 marks for fellowship of 3 to < 6 months' duration o 2 marks for fellowship of ≥6-months' duration • Grant 1 mark each, for PG diploma in Management/Computer Application or MBA or any other Diploma/Degree relevant to the post. Maximum 3 marks (item # 1.4) <p>PS: Aggregate score for attributes covered under item # 1 is limited to 10 marks only.</p>
2.	<p>Experience in Professional Field. Maximum 10 marks</p> <p>2.1 Essential Qualification. No marks to be awarded a) For Disciplines other than Engineering subject: Doctoral degree in relevant subject including relevant basic sciences with 8 years' experience in the relevant subject as Scientist/Lecturer/Extension Specialist or in an equivalent position in the Pay Band-3 of Rs.5600-Rs.39100 with Grade Pay of Rs.5400/ Rs.6000/ Rs.7000/ Rs.8000 equivalent or more remuneration whichever is applicable having made contribution to research/teaching/ extension education as evidenced by published work/innovations and impact.</p>

	<p style="text-align: center;">Or</p> <p>Doctoral degree in the relevant subject including relevant basic sciences with minimum 8 years' experience of high quality postdoctoral research in an institution/organization as evidenced by at least 6 publications in journals with NAAS rating of 7.5 or above.</p> <p>b) For Engineering Disciplines: Doctoral degree in relevant engineering subject with 6 years' experience as Scientist/Lecturer/ Extension Specialist or in an equivalent position in the Pay Band-3 of Rs.15600-Rs.39100 with Grade Pay of Rs.5400/Rs.6000/Rs.7000/Rs.8000 equivalent or more remuneration whichever is applicable having made contribution to research/teaching/extension education as evidenced by published work/innovations and impact</p> <p style="text-align: center;">Or</p> <p>Doctoral degree in the relevant subject including relevant basic sciences with minimum 6 years' experience of high quality postdoctoral research in an institution/organization as evidenced by at least 6 publications in journals with NAAS rating of 7.5 or above.</p> <p style="text-align: center;">Or</p> <p>Masters degree in the relevant engineering subject with 10 years' experience as Scientist/Lecturer/Extension Specialist or in an equivalent position in the Pay Band-3 of Rs.15600-Rs.39100 with Grade Pay of Rs. 5400/Rs.6000/Rs.7000/Rs.8000 equivalent or more remuneration whichever is applicable having made contribution to research/teaching/extension education as evidenced by published work/innovations and impact</p> <p>Desirable: Specialization (to be defined). Note: Specialization (to be defined) could be made part of essential qualifications as per job requirements, if deemed necessary.</p> <p>2.2 Experience over and above the prescribed essential years stipulated as minimum qualifications. Maximum 4 marks</p> <ul style="list-style-type: none"> Award 1 mark for each year of service experience over and above the prescribed period required for a particular post. <p style="text-align: right;">Maximum 4 marks</p> <p>2.3 Trainings. Maximum 5 marks Specify trainings undergone outside the institute/university in the field of specialization with the subject of Training and name of the Training Institute/Organization. Award of marks would be as per conditions described below:</p> <ul style="list-style-type: none"> Award 1 mark for each training of 10-20 days' duration Award 2 marks for each training of >20 days and up to 90 days' duration Award 3 marks for each training of >90days' duration <p>Note: The Fellowship/Training included under item # 1.4 above and FOCARS would not be considered under this criterion</p> <p style="text-align: right;">Maximum 5 marks (item # 2.3)</p> <p>2.4 Team work promoting inter-disciplinary/ inter-institutional approach. Maximum 1 mark Team work promoting inter-disciplinary/inter-institutional approach introduced and as evidenced by joint publications/ patents/ designs/copyrights/technologies commercialized/ protected/entrepreneurial models developed involving scientists across disciplines or institutes.</p> <ul style="list-style-type: none"> Award 0.5 marks for each inter-disciplinary/inter-institutional programme/ project developed and implemented. <p style="text-align: right;">Maximum 1 mark</p> <p>Item # 2.5, 2.6, and 2.7 are not included for scoring, hence no marks are allocated.</p> <p>PS. Aggregate score for all attributes covered under item # 2 is limited to 10 marks only.</p>
3.	<p>Recognitions & Awards/Special Attainments. Maximum 5 marks</p>
	<p>3.1 Recognitions and Awards. Maximum 3 marks</p> <ul style="list-style-type: none"> Award 2 marks for each National/International Awards/Recognitions such as those conferred by the National Organizations like the ICAR, CSIR, DBT, DST, Government of India, International Bodies of repute like FAO, UN, CG Centres and Recognized National Science/Engineering

	<p>Academies Maximum 2 marks</p> <ul style="list-style-type: none"> • Grant 0.5 marks each for National/International Institutes/ Universities/ State Governments/ Registered Professional Societies' Awards, excluding those mentioned above. Maximum 2 marks • Award 2 marks each for Associate-ship of recognized National/ International Science Academies Maximum 2 marks • Award 1 mark each for Young Scientist Award/Medal of National Science Academies as above/ISCA/ICAR/CSIR/UGC/DST/DBT or Equivalent International Awards/ Medal Maximum 2 marks <p>PS. Aggregate score for all attributes covered under item # 3.1 is limited to 3 marks only</p> <p>3.2. Special attainments. Maximum 2 marks</p> <ul style="list-style-type: none"> • Award 1 mark for each recognition as Member-Secretary of Scientific Committees Maximum 2 marks • Award 1 mark for each recognition such as member of Task Force and other Policy Making Bodies/Committees of National/State/Member of Official Delegation Abroad/Editor of NAAS-rated Journals. Maximum 1 mark • Award 1 mark for each Best Paper/Poster presented in a Symposium/Conference/ published in a Scientific Journal. Maximum 2 marks • Award 1 mark each for minimum two weeks' experience of working/training* in an International Organization/Laboratory other than post-doctoral fellowship or participation in an International Conference/Symposia outside the country. (*Out-country period spent for earning M.Sc. /Ph.D. degree or gaining Post-Doctoral experience will not qualify for award of marks in this category.) Maximum 2 marks <p>PS. Aggregate score for all items covered under item 3.2 is limited to 2 marks only</p>
4.	<p>Discoveries, Inventions and Innovations. Maximum 5 marks</p> <p>New discoveries and development of varieties/breeds/technologies/innovations and grant of patents/copyrights having documented impact at the field level. Also, new traits identified/genes isolated/germplasm registered/breeder seed produced/policy instrument scripted/new theory defined will qualify for grant of marks.</p>
	<p>4.1 Development of Variety & Coverage Area Award 4 marks for each variety approved, released and notified by the Central Variety Release Committee and 1 mark each for a variety approved and notified for release by the State Level Release Committee.</p> <p>4.2 Development of Animal Strain/Variety Development of Animal Strain/Variety & Impact at the Field Level. Award 4 marks for each animal strain/variety developed and released at the National or State level by a duly constituted body of the Central Government or State Department of Animal Husbandry/ Fisheries.</p> <p>4.3 Development of Technologies/Package of Practices Development of Technologies/Package of Practices & Impact at the Field Level. Award 2 marks for each Product, Process, Package of Practices, developed and transferred to the farmers with the extent of coverage and machinery developed, licensed and commercialized.</p> <p>4.4 Patents/Copy Rights and Commercialization Award 2 marks for each approved Patent/Copyright with commercialization and 1 mark for each approved Patent/Copyright without commercialization.</p> <p>4.5 Discoveries/Inventions Discovery/Invention made & Impact at the Field Level. Award 3 marks for each new Discovery/Invention made as supported by a publication in peer reviewed journal (NAAS rating at least 16).</p> <p>4.6 New Traits/Genes Identified New Traits/Genes Identified which have Economic Significance. Award 2 marks for each new trait identified or new gene isolated or new crop germplasm/animal breed registered.</p> <p>4.7 Policy Papers/Policy Briefs</p>

Policy Papers/Policy Briefs developed under the aegis of National or (e.g., ICAR/DST/DBT etc.) or International (e.g., FAO, World Bank, CG Centres etc.) Organizations/National Academies (like NAAS, INSA) or New Extension Models developed and implemented: Award 1 mark for each such achievement.

4.8 Information Technology/ Statistical Methodologies

Database/Software Package/Portal/Mobile Apps/ DSS/ Algorithm/Analytical Model/ Statistical Methodologies and other IT tools developed in-house as evident from use. Award 2 marks each for multiinstitutional/national/international databases/software/ methodology and award 1 mark for each institute/university level database/ software/methodology.

4.9 Value Chain/ Model Villages

Contribution made for the development and establishment of a Value Chain/a Model Village/a Seed Village/a Custom Hiring Centre/a Contract Farming Arrangement/a Climate Smart Village. Award 1 mark for each such activity.

4.10 Innovative Extension Methodologies

Innovative Extension Methodologies or Approaches/Farmer Field Schools/Farmer Interest Groups established and documentation of success stories: Award 1 mark for each such activity.

Note: Only well documented impact on ground level would be considered for awarding marks under each of these categories

PS. Aggregate score for achievements covered under item # 4 is limited to 5 marks only

5. Teaching/Research/Extension Education. Maximum 30 Marks

Specify contributions in Teaching/Research/Extension Education/ Fund Raising functions.

Select one Major area and one Minor area of work/fund raising activities

Area of work	Major /Minor Areas of Function	Marks
5.1 Teaching/Research/Extension	Major function	20
5.2 Teaching/ Research/Extension	Minor Function	5
5.3 Funds Raised	Externally Funded Projects	5

considered as Major Function, and devoting less than 25% of time on an activity would be considered as Minor Function. Distribution of marks for each of the Major, Minor and fund raising activities would be as follows:

5.1 Teaching as Major Function. Maximum 20 marks

5.1.1 Teaching: For teaching as the Major Function, the candidate must have taught courses with a total 10 credit hour load during each academic year, whereas for Minor Function, the applicant must have undertaken 3 credit hour teaching load/academic years. Award 2 marks for each year of teaching as specified herein

Maximum 8 marks

5.1.2 Research Guidance: Guidance provided for M.Sc./ Ph.D. dissertation. As Major Advisor award 1 mark for each Ph.D. student guided and 0.5 marks for each M.Sc. student guided (marks to be awarded only for students who have completed their degree programmes).

Maximum 2 marks

5.1.3 Capacity building training programmes: Organized Summer School/Winter School/Other Trainings (minimum 3 weeks) as Course Director or conducted Outreach Programmes as Leader or developed and delivered Customized Training Programmes (minimum 10 days) as Principal Organizer: Award 1 mark for each activity

Maximum 2marks

5.1.4 Student's Performance: Success of students (for whom the applicant served as Major Advisor/Guide) in terms of recognition for National/International Awards, e.g. Jawaharlal Nehru Award of the ICAR and/or qualifying ARS examination or Award of Overseas Fellowship to students: Award 2 marks for each ICAR Award and 1 mark for the Best Thesis Award at the University-level or other categories of recognition.

Maximum 2 marks

5.1.5 Lectures Delivered: Resource person in Summer or Winter Schools, Refresher Courses, Symposia, Conference etc.: Award 0.5 marks for each 5 subject matter lectures delivered as Resource Person in Summer/Winter Schools, Refresher Courses, Training Program or delivered an invited lecture in a Symposium/Conference.

Note: Marks will be awarded only, if presentations have been published in the compendium constituting course training material or in Symposium/Conference Proceedings.

Maximum 2 marks

5.1.6 Seminars Organized: Award 1 mark each for organizing a Seminar/Symposium/ Workshop as Organizing Secretary/Committee Chairman.

Maximum 2 marks

5.1.7 Innovation in teaching: Development of e-course, Modules, Teaching Model, Case Studies. Award 1 mark for each contribution.

Maximum 2 marks

5.1.8 External Examiner-ship: Acted as (i) External Examiner for Graduate and Master's Degree Programmes, (ii) External Thesis Evaluator/viva-voce Examiner and (iii) Paper-Setter for Master's Degree Programme for Universities and Boards. 0.25 mark for each activity.

Maximum 2 marks

PS. Aggregate score for all attributes covered under item # 5.1 above (Teaching as Major Function) is limited to 20 marks only.

OR

5.1. Research as Major Function. Maximum 20 marks

5.1.1 Research Projects: Research Projects associated as PI/Co-PI/Associate for a minimum period of two years as evidenced by Research Projects completed and Reports submitted.

- Award 4 marks for PI, 3 marks for Co-PI/Associate for each Project completed. The candidates working in AICRP/Network Projects/Long-Term Projects (minimum of 5 years' duration) marks will be awarded for each two years completed.
- For Research Projects of less than 2 years' duration/Contract Research Project/ Consultancy Project, award 2 marks for PI, 1 mark for Co-PI/Associate.
- Award 1 mark for PI and 0.5 marks for the Co-PI/Associate for the Studies of 6 months to 1 year duration.

5.1.2 Research Guidance: Guidance provided for M.Sc./Ph.D. dissertation. As Major Advisor award 1 mark for each Ph.D. student guided and 0.5 marks for each M.Sc. student guided (marks to be granted only for students who have completed degree programme). *

*The component should not be counted twice both in Teaching and Research as Major Function.

Maximum 2 marks

PS. Aggregate score for all items covered under item 5.1 above (Research as Major Function) is limited to 20 marks only.

OR

5.1. Extension Education as Major Function. Maximum 16 marks

5.1.1 Technology application, demonstration and adoption. Maximum 8 marks

Marks for the following accomplishments shall be awarded only, if there is a documentary proof for the matching achievement.

- Involvement in technology application programs through technology assessment and refinement/On-farm testing: Award 0.5 marks for Project Leader/Nodal Officer and 0.25 mark for Associate per project.
- Frontline demonstrations conducted: Award 0.5 marks for Project Leader/Nodal Officer and 0.25 marks for Associate for each technology demonstrated with adoption.
- Participatory Rural Appraisal (PRA), Participatory Technology Development (PTD), Yield Gap Analysis and Impact Assessment, involvement in technology identification, Farming System Research and Extension, Development of technology, Inventory and feedback support: Award 0.5 marks for Project Leader/Nodal Officer and 0.25 marks for Associate for each activity.

Maximum 8 marks (item # 5.1.1)

5.1.2 Extension approaches for technology dissemination. Maximum 7 marks

Marks will be awarded for those functions that are confirmed by successful outcome.

- Organization or Coordination of Interface meetings, Farmers Fair/technology week and exhibition: 0.50 mark for each activity.
- Organization or Coordination of demonstrations, National Days/weeks and Field Day: 0.25 mark for each activity.
- Award 0.25 marks for every 3 field visits under the National Programmes like Mera Gaun Mera Gaurav (MGMG), Farmers First, etc.
- Award 0.5 marks for every 500 soil sample collected and Soil Health Cards distributed.
- Delivering TV & Radio talks, Press Release, organize Exposure Visits; participation in Interface meetings/Exhibition: 0.25 mark for each activity.
- Formation of Formal Village Organizations/Farmer Field School or establishment of Farmers' Producer /Commodity/Interest Groups/ Self Help Groups: 1 mark for each group developed.

Maximum 7 marks (item # 5.1.2)

5.1.3 Capacity Development. Maximum 6 marks

As evidenced by a documentary proof, 1 mark would be awarded for each activity covering the following capacity building programmes:

- Award 1 mark for each Training programme organized as Coordinator
- Award 1 mark each for delivery of 10 lectures in training programmes for which Compendium/Training Manual is published

Note: Do not include the training programs covered under any other head/attribute.

- Award 0.5 marks for each 5 Demonstrations laid out and constraints analyzed and solutions suggested for general improvement.

Maximum 6 marks (item # 5.1.3)

PS. Aggregate score for all attributes covered under Item # 5.1 above (Extension Education as Major Function) is limited to 20 marks only.

5.2 Minor Function details (Teaching/Research/Extension Education as Minor Function). Maximum 5 marks

For any of the Teaching, Research or Extension Education as the Minor Function the award of marks will be granted as narrated and distributed for Major Function. But the aggregate for minor functions will be multiplied by 0.25 to arrive at the marks for the Minor Function.

Maximum 5 marks

5.3 Externally Funded Projects. Maximum 5 marks

For securing funds through competitive/research grant: Only those projects granted by the external sources would be considered for marking. Projects will be awarded marks as outlined below (proof necessary):

- From Rs. 2 lakhs and up to Rs 10 lakhs: grant 1 mark for PI and 0.5 marks for Co-PI/Project Associate for each project
- >Rs.10 lakhs and uptoRs.25 lakhs: grant 2 marks for PI and 1 mark for Co-PI/Project Associate for each project
- >Rs.25 lakhs: grant 3 marks for PI and 1.5 marks for Co-PI/Project Associate for each project

Maximum 5 marks

PS: Aggregate score for all items covered under 5.1(Teaching or Research or Extension Education as Major Function), 5.2 and 5.3 is limited to 30 marks only.

6. Publications. Maximum 25 marks

6.1 Applicable to Scientists other than Social Scientists. Maximum 25 marks

6.1.1 Publications (Refereed Journals). Maximum 20 marks

- An applicant must identify 10 best research papers published in refereed journals for allocation of score according to the current NAAS journal rating (latest). The sum total of the NAAS score for 10 publications will be multiplied by 0.33 to obtain marks.
- For journals not covered by NAAS, but having International Impact Factor (Thomson Reuters), applicant can indicate score as 6 + International Impact Factor (Thomson Reuters).
- For research publications, where NAAS journal rating/ International Impact Factor (Thomson

Reuters) is not available, award 0.6 marks for each publication.

Note: First author will be awarded full marks for each paper, whereas coauthors will get 75% for each paper.

PS. Aggregate score for all publications covered under item # 6.1.1 is limited to 20 marks only

6.1.2 Other Publications. Maximum 5 marks

- Books/Practical Manual/Training Manual - Authored/Edited: For each publication award 2 marks to first author and 1.5 marks to co-authors.
- Book Chapters qualify for marking. Award 1 mark for each publication.
- Popular Articles/Bulletins/Short Communications: Award 0.5 marks for each publication.

PS. Aggregate score for all publications covered under item # 6.1.2 is limited to 5 Marks only

OR

6.1 Applicable to Social Scientists and Scientists working in KVKs.

Maximum 25 marks

6.1.1 Publications (Refereed Journals). Maximum 14 marks

- An applicant must identify 10 best research papers published in refereed journals for allocation of score according to current NAAS journal rating (latest). The sum total of NAAS score for 10 publications will be multiplied by 0.24 to obtain marks.
- For journals not covered by NAAS, but having International Impact Factor (Thomson Reuters), applicant can indicate score as 6 + Impact Factor (Thomson Reuters).
- For research publications, where NAAS journal rating/International Impact Factor (Thomson Reuters) is not available, award 0.6 marks for each publication.

Note: First author will be awarded full marks for each paper, whereas coauthors will get 75% for each paper.

PS. Aggregate score for all publications covered under item # 6.1.1 is limited to 14 Marks only

6.1.2 Other Publications. Maximum 11 marks

- Books/Practical Manual/Training Manual - Authored/Edited: For each publication award 2 marks to first author and 1.5 marks to co-authors. Maximum 3 marks
- Book Chapters qualify for marking. Award 1 mark for each publication. Maximum 2 marks
- Popular Articles/Bulletins/KVK Newsletter/Short Communications: Award 0.5 marks for each publication. Maximum 2 marks
- Popular Articles/Bulletins/KVK Newsletter/Short Communications: Award 0.5 marks for each publication. Maximum 2 marks
- Electronic Media coverage, articles published in Newspapers and Magazines qualify for marking. For each relayed or published article award 0.25 marks. Maximum 2 marks
- Extension Bulletins qualify for making. For each Bulletin award 0.25 marks. Maximum 2 marks
- IT material for Technology Transfer or Human Resource Development will qualify for marking. Award 1 mark for each material developed. Maximum 2 marks

P.S.: Aggregate score for publications covered under item # 6.1.2 is limited to 11 marks.

7. Institute Building/Service Functions. Maximum 10 marks

7.1 Activities at the Institute/University/Council Level. Maximum 4 marks

Only clearly defined contributions as a leader shall be considered for marking as per the following criteria:

7.1.1 Institute Building Activities. Maximum 4 marks

Development/ upgrading of laboratory facility or equipment/farm facility/farm machinery/sp orts facility/hostel facility/ museum/communication /examination/technology window/guest house/any other facility having measurable impact as evident from its use. Award 1 mark for each activity.

Note: Each facility/equipment developed/upgraded should cost not less than Rs.10 lakhs.

	<p style="text-align: right;">Maximum 4 marks</p> <p>7.2 Service Functions: Maximum 6 marks</p> <p>Service provided for the following miscellaneous tasks by the applicant qualify for award of marks. Award 1 mark for each contribution.</p> <ul style="list-style-type: none"> • Compilation of Institute Annual Reports/Institute publications (editor/sub-editor). • Duties performed for at least one year or more as Warden, Library I/c, Student Welfare Officer, CPIO/PIO/AA, Animal House Incharge, Farm In-charge, Common Instruments Lab In-charge Central Computer Lab/ARIS/AKMU, Assistance, PME Cell, ATIC, BPD, In-charge of any activity assigned by the Controlling Officer. • Field Surveys including Sea Exploration, Biodiversity and Aquatic/Soil Resources. • In-charge production and distribution of seeds/culture/planting materials/diagnostic services/store purchase/ maintenance of farms each at least for one year. • Coordination of Institute level activities like Flagship Programmes of Government of India, MGMT, SAGY, TSP, Skill Development, NEH Programmes, representing the Institute-level Committees, Annual Events, Alumni Activities <p style="text-align: right;">Maximum 6 marks</p> <p>PS: Aggregate of all items covered under item # 7 is limited to 10 marks only</p>
	<p>Grand Total 100 marks</p>

VCSG Uttarakhand University of Horticulture & Forestry, Bharsar

Criteria for Short-listing of Candidates for Interview for the Post of Subject Matter Specialist or Equivalent

(As per UGC Regulation, July, 2018)

Name:

Post Applied for:

Category:

Eligibility as per UGC minimum qualification: Eligible/Not Eligible

S.N.	Academic Record	Score				Self assessed Score by Candidate
1	Graduation	80% & Above = 15	60% to less than 80% = 13	55% to less than 60% = 10	45% to less than 55% = 05	
2	Post-Graduation	80% & Above = 25	60% to less than 80% = 23	55% (50% in case of SC/ST/OBC (noncreamy layer)/PWD) to less than 60% = 20		
3	M.Phil.	60% & above = 07	55% to less than 60% = 05			
4	Ph.D.	30				
5	NET with JRF	07				
6	NET	05				
7	SLET/SET	03				
8	Research Publications (2 marks for each research publications published in Peer-Reviewed or UGC-listed Journals)	10				
	Teaching / Post Doctoral Experience (2 marks for one year each) #	10				
	International / National Level (Awards given by International Organisations/ Government of India / Government of India recognised National Level Bodies)	03				
	State-Level (Awards given by State Government)	02				

#However, if the period of teaching/post-doctoral experience is less than one year then the marks shall be reduced proportionately.

Note: (A)

- (i) M.Phil + Ph.D. Maximum - 30 Marks
(ii) (ii) JRF/NET/SET Maximum - 07 Marks
(iii) (iii) In awards category Maximum - 03 Marks

(B) Number of candidates to be called for interview shall be decided by the concerned universities.

(C)

Academic Score	-	80
Research Publications	-	10
Teaching Experience	-	10
Total	-	100

(D) Score shall be valid for appointment in respective State SLET/SET Universities/ Colleges/ Institutions only

Signature of the members of Screening Committee



**VCSG Uttarakhand University of Horticulture & Forestry
Bharsar, Pauri Garhwal**

**Application Format for Post of Farm Manager/T4, Programme Assistant
(Computer)/T4, Programme Assistant/T4, Assistant, Stenographer Grade-III, KVK**

(Post reserved for domiciles of Uttarakhand State only)

(Note: Please carefully go through the instructions given in the advertisement before filling up the Application Form)

Advertisement No: UUHF/Direct Recruitment-KVK /01 of 2024 Dated: 09.10.2024 Last Date of Receipt of Application Form: 11.11.2024	Registration No: (For Office use Only)	Self attested latest passport size photograph is to be pasted here
---	---	--

1. Name of the post applied for:.....
2. Location (District of KVK)
3. Category applied for:..... (SC /OBC/UR)
4. Details of payment of Application Fee:

Demand Draft Number & Date	Amount (in Rs.)	Name of the Bank Payable at	Issuing Branch's Name with Branch Code
		Punjab National Bank, Pauri (Pauri Garhwal) Branch Code: 1370	

5. Personal Details of the Applicant:

(a) Name (in capital letters)	First Name			Middle Name	Surname		
(in Hindi)							
(b) Date of Birth	Day	Month	Year	Age as on closing date	Years	Month(s)	Day(s)
c) Father's Name							
d) Mother's Name							
e) State of domicile							
f) Nationality							
g) Gender	(Male/ Female/ Transgender)						
h) Religion							
i) Marital Status	(Married/ Unmarried)						
j) Permanent address							
k) Address for Correspondence							
E-mail:							
Mobile number:							
Telephone no. with STD Code							
Employment Card detail	Employment Exchange Name						
	Registration/Renewable Number & Date						
	Registration Validity Date						

6. Educational Qualifications (Class X onwards):

S.N.	Examination passed	Name of the Board/ University	Passing Year	% Marks/ OGPA/ CGPA	Subjects studied	Sl. No. of proof/ documents enclosed
1.	High School					
2.	Intermediate					
3.	Graduation					
4.	Post-Graduation					
5.	Ph.D					
6.	Any other					

7. Professional Experience in Chronological Order (giving current position/employment first)

Post held	Nature of Employment*	Name, & Address of the Employer/ Institution	Basic Pay/ Pay Band & GP	Period of Employment		No. of Years/ Months	Nature of Work/ Duties	Sl. No. of proof/ documents enclosed
				from	to			
1	2	3	4	5		6	7	8

* Please mention whether Regular/Temporary/Contract/ Other

8. Present Position

Designation	Name & Address of the Employer/ Institution	Nature of Employment*	Type of the Institution #	Present Salary			Sl No. of proof /documents Enclosed
				Pay Band	Basic Pay	GP	

* Please mention whether Regular / Temporary/ Contract/ Other

Please mention whether Organization/ Institution/ University is a State Govt./Central Govt./Private etc.

Declaration

I Son/ Daughter/ Wife ofhereby declare that the statements and entries made in this application are true, complete and correct to the best of my knowledge and belief. If at any time even after my selection and the appointment or during the tenure of my service, it is found/ detected that any document/ information submitted by me is incorrect or that any information is concealed/ suppressed by me, then appropriate action shall be taken against me as per rules which may even lead to termination of my services.

Place:

(Signature of the applicant)

Date:

Name (in block letters)

Endorsement by the Employer (For in-service candidates)

The applicant Dr./Mr./Mrs./Ms. _____ who has submitted this application for the post of (Name of the Post) _____ has been working in this organization on the post of _____ on temporary/contract /permanent basis with effect from _____ in the pay scale of (mention present basic pay, pay band and grade pay, if applicable) _____.

Certified that no disciplinary / vigilance action is contemplated or pending against the said applicant. There is no objection to his/her application being considered by the VCSG UUHF, Bharsar. In the event of his/ her selection on the said post, he/ she shall be relieved to join on the said post in VCSG UUHF, Bharsar.

Place:

(Signature of Forwarding Officer)

Date:

Name:

Designation:

Seal: